

Company Number 268718

BANCHORY AND DISTRICT INITIATIVE LIMITED

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS

Banchory Town Hall, Banchory on 28th October 2004

APOLOGIES were received from George Mennie. (Absent: Martin McCrone, Patricia Jay)

The Minutes of the meeting of the Board of Directors held on 12th August were approved. (Proposed by Linda Clark; seconded Sheila Miller).

Actions carried forward from previous minutes:

- The preparation of a report and presentation for a meeting between the Waste Management Project Group, Scottish Enterprise and Aberdeenshire Council was in progress. (*Action: Waste Project Team*)
- An analysis of the results of the Business Survey conducted in the Town Centre was due to start before month end. (*Action: John Petts*)
- The revised Business Plan would be circulated shortly for review and comment. (*Action: Sue Edwards/Jean Henretty*)
- It was noted that a sub-committee be formed to deal with membership issues had not been formed. It was proposed to deal with membership approvals at Board meetings.
- A job description for a BDI administrator had not yet been prepared. (Refer to Finance and Administration Section below).

Projects

The Board reviewed the Project Status Report.

- **Facilities Project**

It was noted that very few business plans had been received from groups involved in the Facilities Project. It was resolved that an evening meeting or workshop be arranged to provide expert guidance to the groups. (*Action: Jean Henretty*).

- **Waste Management**

It was noted that an application for funding had been made to the Lottery Transforming Waste fund (£50,000). Notification of the decision is expected in December 2004. The Board acknowledged the sterling efforts made by Jean Henretty and Jennifer Cook in submitting this application.

- **St Ternan's 2005**

The Board resolved that work should start on creating a plan for the St Ternan's festival 2005 to include heritage, 'back to the future' renewable energy and opportunities for local community groups to run events to raise funding. The Board resolved that funding should be investigated to support an 'event organiser'.

- **Business Survey**

It was resolved to arrange a meeting for local businesses and invite representatives from the Towns Together Partnership to speak about the Partnership's work in other NE towns.

Finances and administration

The Board reviewed the Financial Report. It was noted that there was an under-spend of approximately £6000 which was to be returned to Direct Grants.

It was resolved to develop a scope of work for core administrative services required by BDI so that an invitation to tender for this work could be advertised in the local press.

It was resolved that the first AGM be held in June 2005.

It was resolved that the Board would meet every two months, meetings to start at 7.30pm.

Membership Approvals

The following members were approved:

Banchory Group Practice; Amy Hopkins; Judith Aylett; A.D Tullett; Belinda Rose; Michael Stephen; Linda Taberner; Robert Reith; Sylvia Reith; Catherine Gedik; Ahmed Gedik; Frances Lamb; Jeff Lamb; Andrew Blanche; Victor Blanche; Norma Makin; Alistair Hardey; Mary Louise Brown; Ian Edwards; Sheila Miller; George Mennie; Charles Abel; Dr Trevor Field.

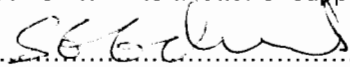
Meetings

It was noted that BDI had attended/participated in the following meetings:

- Robert Armstrong, Aberdeenshire Economic Development Officer and Judy Aylett, Marr Area Partnership Development Worker
- Reid Hutchison, Aberdeenshire Community Economic Development Co-ordinator
- Banchory Community Council (to advise them of BDI activities)
- Marr Area Partnership AGM and Gathering (Received Initiative Grant Award for St Ternan Fair)
- Waste-X Exhibition and Seminar
- Scolty Centre Refurbishment Meeting
- Moray Waste Busters
- Aberdeenshire Community Transport Forum
- Ellon Paint 'Recycling Group'

AOB

It was resolved to write a letter of support for the Crathes Deeside Railway Project.

Signed: ..... Sue Edwards

Date: 6 Jan 2005.....

Attachments:

Projects Summary Status Report

Distribution:

John Keith (Company Secretary)
Secretary, Banchory Community Council
Banchory Library
Judy Aylett, Marr Area Partnership
Robert Armstrong, Aberdeenshire Council
Reid Hutchison, Aberdeenshire Council
File

Banchory & District Initiative Ltd

Summary of progress October 2004

Paths and Cycle Infrastructure. Safer Routes

Group Members and Partners

Kathy Davis, Mark Hagger, Henry Allen, Jean Henretty
Banchory Schools, Banchory Community Council, Aberdeenshire Council, Banchory Paths Association
Council Officers - Marilyn Gardner, Mike Paterson

We await the results of the school questionnaire.

Facilities

Group Members and Partners

Henry Allen, Martin McCrone, Matthew Merchant, John Petts, Linda Clark
BANDSWIM, KGV 2000, BCC, VOICE, Scouts, Bowling Club, Town Hall Group, Aberdeenshire
Council
Council Officers – Steve Welsh, Norman Boal

The public consultation on June 4th was followed by a successful meeting with Aberdeenshire Council Officers in August. The groups have been asked to compile a business plan which will come under the BDI umbrella plan.

An application has been made for Lottery funding for the play park. The existing groups have up to £30,000, we have asked for a match from the Transforming your Space programme.

The Council property department are considering the possibility of BDI leasing the reading room at the Town Hall. The room would require refurbishment to make it suitable for an office. Other community groups including the Community Council would be prepared to sublet the accommodation.

BDI have been involved in discussions with Aberdeenshire Council Social Work on a proposal to refurbish and enlarge the Scolty Centre to include community groups. Although we may not need space in their proposed building we have information on groups who intimated an interest during the PFR consultation.

Environment and Waste Management

Group Members and Partners

Henry Allen, Jean Henretty, John Petts, Jennifer Cook,
PGL, Aberdeenshire Council, Scottish Enterprise Grampian
Council Officers – Graham Mann, Alistair Black, Jack Clark

Jennifer Cook has completed her 36 day research. A final report will be distributed and a presentation made to SEG and Aberdeenshire Council.

In summary she was able to identify a number of initiatives which community groups could use to reduce waste and generate an income. There are some constraints with the business waste and composting.

Having visited the Forres Waste Busters Project and completed a successful summer segregating waste at events she has identified a project which would be acceptable to Aberdeenshire Council. We have applied to the Lottery Transforming Waste programme for an onsite presence at Crows Nest which will promote existing waste organisations such as the Box Room and Master Composter Scheme. It would also include segregation of waste being discarded by the public at the site to compliment the Council's existing collections. The proposal would also extend the waste collection at events. The end of the grant programme meant we had to have the application in by September. The Board has an opportunity to discuss the project and implications prior to accepting the funding, if successful.

Business Engagement

Group Members and Partners

Jean Henretty, Sue Edwards
Council Officers – Robert Armstrong

The business survey is being analysed at present.

St Ternan Fair – June 19th

Group Members and Partners

Jean Henretty, Anne Lamb
Banchory Community Council, Banchory Heritage Society

A follow up meeting was held in October. All of the groups who participated in the Fair would like to help again next year. We propose to find a dedicated co-ordinator who can organise the event. It has been suggested that this event could link with a renewable energy initiative. The concept of a "back to the future" seminar and exhibition is being considered. Funding is available from Government and possibly from energy companies.

The Royal Deeside Partnership have asked us to participate in a River Festival celebrating the local culture and environment by the. The proposal is at an early stage however they have secured funding for a cultural co-ordinator and hope to hold the first event in August 2005.

Rural Community Transport

Group Members and Partners

Jean Henretty, Banchory Senior Citizens, Deeside Youth Forum
Council Officers – Marion MacKay

This project commenced on October 1st. The Rural Transport Initiative Grant is a Scottish Executive scheme to improve transport to excluded and disadvantaged rural communities. We are carrying out a six months transport needs survey and a pilot bus scheme in partnership with Mid Deeside Limited. The lead researcher is Margaret McLean of Aberdeen University who has completed a similar study in the Eilon area. She recommended we employ her research assistant Louise Reid to carry out the administrative tasks and co-ordinating focus groups.

Linda, Sue and Jean interviewed Louise in September and agreed she would be ideal for the position. Her employment is for 15 hours per week until the end of March. She commenced on October 11th. A group representing local youth, elderly and disabled groups have met to discuss the project.
