

**Minutes of a Meeting of Banchory & District Initiative Ltd held on
Thursday 11th October 2007 at 7.30 pm
In Cruachan, Ramsay Road, Banchory**

Attendance: Sue Edwards, Jean Henretty, Anne Lamb, Matt Merchant, Tony Brown, John Petts
Cllrs L & C Clark attended until 8.30 pm

Apologies: Margaret Paterson, Henry Allen

In Attendance: Eveline Crossan (Minutes)

**1. The Minutes of Previous Meeting, held on 20th August 2007
Were ACCEPTED.**

2. Matters Arising

- a) Continental Market – TB asked for approval of the email he had issued regarding the payment for the Market. It was agreed that £200 was not unreasonable, and payment should be pursued. It was also noted that JH had not issued the feedback form.
- b) Town Hall Screening Study – TB and SE had presented the study to the BCC. Members of BCC had offered to assist, as had Cllr K Clark. An article had appeared on the Front page of the Piper together with an advertisement for the AGM. Incoming feedback on the study would be covered at the public meeting.
- c) Car Boot Sale – EC reported a reasonable response; there were several bookings for the second one including a number of returns.
- d) Affiliate marketing – SE would progress this later in the year.
- e) Older People's entertainment – JH reported that a straw poll had indicated that older people would prefer a Friday, would like entertainment, but would also like cinema with the latest releases. They would also not want to pay more than £3 – this would cover hall costs and teas, but would not cover costs if professional performers were required. She would use the Piper for the bulk of the publicity.

3. Administration/Organisation/Finance

TB TABLED an updated document, having reworked the first and second purposes. After discussion, it was agreed that he would issue it electronically for comment or approval; it was felt that it now encompassed the ethos of the organisation. SE and TB would prepare a paper for the facilities meeting

Action SE/TB

- 3.1 Current Financial Position** – Due to technological difficulties, TB was running Quickbooks on an old computer. He TABLED the financial information, explaining the situation project by project. There was £15,366 in available funds, some of which was ring-fenced. He asked that £1000 from St Ternan's Fair should be diverted to Community Development. This was AGREED.

There were funds to maintain the DO until the end of November, plus a £3000 contingency. A further meeting to discuss finance would be required. A meeting to determine what would happen following the departure of the DO would also be needed.

Action SE

- 3.2 Accounts** – TB asked that the accounts be approved. SE and TB would sign them off at the end of the meeting for issue at the AGM.
- 3.3 Office Issues** – EC reported that SciLL and BCC were to use the office.

4. Composting

EC and TB reported that, following a meeting with Lynne Smith of Aberdeen Forward, it had become apparent that BDI would never be in a position to take forward a composting project as Aberdeen Forward were operating under a Service Level Agreement with Aberdeenshire Council. Renewal of membership of the Composting Association was discussed and it was agreed that it would not be worthwhile to continue with membership.

5. Project Register

SE reported that the Visit Banchory Website would go live on 15th October. Then two weeks after, that, Visit Scotland PR would co-ordinate BDI and Partner promotion with a Christmas theme. It would also be incorporated into a national campaign and be included in a wide variety of publications. SE noted that there was no money to provide information for visitors once they got here.

There was potential for work with the DMO once the local partners had consolidated the project. There was a meeting planned for 18th October; 10,000 leaflets would be produced. SE tabled an early draft for information.

6. Feedback on Community Facilities

SE explained that local stakeholders in community facilities in Banchory attended a meeting organised by the local councillors. It had been attended by Rod Stone, Les Allan from Aberdeenshire Council and the North Banchory Company. There had been open and free discussion; the group would meet

again in March and would consider the outputs from the Town Hall Study and the Swimming Pool. It had been a good meeting, though a long time coming. Cllr L Clark's only concern was that there was no money to support any outcomes, but Les Allan had indicated at the meeting that the Council would certainly consider project proposals.

A request for a speaker for Torphins Men's Club was noted for 18th December; MM had been prepared to go, but would confirm within the week.

Town enhancement had not progressed very far to date.

Both Councillors left the meeting.

7. St Ternan's Fair

- **What worked** – Rockwall & Banchory Birl (shaw)
- The Shaw was successful, but the organising group wanted to be on the body of the action in the park
- Needed something on the Friday evening
- Offer of Continental Market for the Sunday – suggested 5 a side football comp or similar
- Charities – Sat or Sun?
- Local Business Showcase
- Healthy Living in Town Hall
- Collaboration with Woodend Barn?
- Historic – Steam Fair, Railway, Toy Train; re-enactment - Medieval Realm, Aberdeen Swordsmanship – Vintage Cars?
- Masons – open door for the week
- Sports – Have a go sports
- Ferrets
- Fly casting
- Quiz night
- The Trybe
- PTA – Fancy Dress – Refreshments on Sunday
- Farmers' Market
- Allotment Competition
- Shop Window Competition
- SEPA – Stall??
- ScotCAT
- Morris Dancers
- Raggy Morrisons
- Fire Engines
- Police – Community Safety
- Organ Grinder
- Steam Organ
- Celebrity – NICK NAIRN?
- Beechgrove Gardeners to Allotments
- Marquee – security for tents

Not for next year

- Renewables
- Satrosphere
- Huntly Falconry
- 60s/70s Disco

Further collaboration

- BCC Garden Competition
- Horticultural society
- Event Scotland – banners, promotional money

Publicity

- Mark Stephen and Euan McIlwraith
- Freda Morrison
- Round Table – Highland Games
- Car boot Sales
- Lumphanan's MacBeth
- Visiting Bishops
- Include surrounding settlements
- Official show of cruiser cars with proper awards?

8. Community Planning Feedback

TB reported that he was to meet Andrea Hauxwell to compile a possible agenda and list of participants. The presentation to the Local Community Planning Group had been fairly well received, with the main aim of stimulating discussion, achieved considerable debate. He had started to write up the meeting and would issue the record for agreement. SE would attend the next meeting of BCC. The need for a meeting with CDG was briefly discussed.

9. Application for Membership

EC reported that one application has been received that afternoon, and would circulate it electronically for Board Approval. **Action EC**

10. AGM Arrangements

The AGM date was now fixed for 22nd October. SE would compile the Chairman's report, and TB would ensure that the financial reports were complete. SE noted that 3 Directors were required to stand down, though would be eligible for re-election. Several suggestions for new directors were made, which SE would follow up. **Action SE**

11. AOB

- a) **Scolty Hill** – TB reported that funding applications had been made to Scottish Natural Heritage and Awards for All for the specification on path repair. SE had provided the reference. He had issued the Business Plan to Feughdee Community Council for comment. The intention was to carry out reconstruction in time for summer 2008.
- b) **Banchory In the 21st Century** – TB noted that the PFR outcomes had been issued.
- c) **Small Towns Report** – JH reported that many small towns in Scotland were in the same position as Banchory – between a rock and a hard place with regard to funding. Following discussion, it was agreed that, as a matter of urgency, BDI should make use of this report and perhaps visit our MPs.
- d) **Interpretation Boards** – were going ahead, with BDI support. £500 form top-up grant had been confirmed as a match with the donation from the McIntosh family.
- e) **BBA** – EC to send BBA paper to TB for information.
Action EC
- f) **Community Buses** – JH's concerns about minibuses unused in down time were noted. EC to take forward discussion with Marion Mackay, of Aberdeenshire Council.

**Meeting following AGM – to discuss funding following DO departure.
Thursday 8th November at Cruachan, Ramsay Road, Banchory**

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Taway 2008.*

Banchory & District Initiative Ltd

Development Officer's Report to Board Meeting, 11th October 2007

Since the last Board meeting in August, I have been working on Bandswim research, networking, economic development, developing town enhancement, Banchory Calendar, Autumn newsletter and administration.

BBA

- Banchory Calendar has gone to print, distribution discussed with Angela Muir
- Traders Ball has disappeared from the radar
- No enthusiasm for making the meetings more attractive

BDI

- Planning for St T 2008
- Autumn newsletter advertising & articles; next newsletter deadline 2nd November
- Office volunteers are progressing their dedicated projects with minimal support (updating Banchory Directory, newsletter, inventory of information for Community Information Point)
- Ready to install SlapMap; no further progress on Access
- Continue to develop policies/administration
- The Rotary befriending project has failed to progress. BDI offered to assist with the early stages as there was an opportunity to kick-start development with the provision of transport for the Friday afternoon concert party. The Rotary had not understood that there would need to be Disclosure checks and insurance implications for everyone using their vehicles; they were also unaware of the existence of the K & D Befriending Scheme.
- The Marr food initiative for older people bid failed at the initial stages. (We were not involved in the bid, other than commenting on the content).
- The first Car Boot Sale took place on Sunday 7th October. Two further dates are planned for the first Sundays in November and December. A conservative response, but very good feedback, with a number of customers booking places next time around.
- The next Continental Market will take place on Sunday 15th June 2008, the same weekend as St T. We could not get a suitable date in October or early November.
- Thanks to Jean, who set up the Friday Concert Parties – it looks like it will develop into a worthwhile regular event and has generated considerable interest.
- The composing project has taken a different path. Aberdeen Forward is more than prepared to work in partnership with us, and have suggested a way in which that can be done. However, the initial project cannot take place in its planned format as Aberdeen Forward work to a Service Level Agreement under a Partnership Agreement with Aberdeenshire Council.

- Attended the Community Facilities Group meeting on 14th September to take minutes.

KGV 2000

- Progressing without Development Officer time at present

Office

- BCC have just held their first surgery, on Monday 8th October, intended to increase the accessibility of the BCC and to encourage local people to air their views
- SCILL have also visited the office to investigate the possibility of housing their library and also for sessional space for their worker.
- Fenneke Wolters-Sinke has visited the Town Hall for group Photoshop classes and the BDI office for one to one or two training sessions.
- WRVS have not attended for the last two sessions.
- One volunteer recruited for Car Boot Sale (for Duke of Edinburgh Award)

Other meetings

- 5th Sept – met with TB re Community Asset fund application
- 10th Sept – NEET partnership meeting
- 14th Sept – Community Facilities meeting
- 14th Sept – David Parkinson Bandswim
- 17th/18th Sept – Planning for Real Training, Oldmeldrum
- 20th Sept – Aberdeenshire Co-ordinator's Forum
- 21st Sept – Rotary befriending
- 4th October – Lynn Smith, Aberdeen Forward
- 9th October – Leader briefing